

12/12/2011 – CSPTA E-Board Minutes

Adams 12 School District
Respectfully Submitted by
Chuck Clopine – Secretary CSPTA

Attendees:

Nicole Portee, Greta Bleau, Greg Jackson, Mike Kennedy, Bob Young, Kanoe Cockett, Dodie Hunker, Cyndi Lovell, Ed Dingledine, Jon Shaw, Theresa Anderson, Chuck Clopine

Motion to approve November minutes Kanoe Cockett

Dodie Hunker 2nd

Motion passed unanimously

Financial report

- Financial sheets given to attendees
- Balance is \$39,656.06 as of 12/12/2011
- Theresa has questioned the individuals at the site of the vendor show last June to help in locating the missing 'bin' with possible money inside.
- Also pipe and drape company has been included in the search
- So far no sign of the 'bin'

Motion to approve the financial report Mike Kennedy

2nd Kanoe Cockett

Motion passed unanimously

Election of Treasurer

- Zoe Horak is elected by the general membership

Motion to approve the election of Zoe Horak – Greg Jackson

2nd Ed Dingledine

- Kanoe Cockett will donate a 2010 version of Quick Books to be loaded onto the CSPTA laptop
 - Nicole Portee currently has the laptop
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Vendor Show – RFP

- Theresa Anderson's bid is the only submitted bid
- Consensus is that last vendor show in June put together by Theresa Anderson was very good and a profit was made
- Theresa will reach out to various committee members for their assistance in the vendor.
 - Primary committee contacted for assistance will be the Tech Committee
- Question; how many shows have you done before?
 - The one in June - 2011
 - SPED show and conference
- Question; Do you have an idea of the cost for the vendor show?
 - Rental of facility?
 - Booth set up?
 - Food?
- Question; how much time will be devoted to the show
 - The last six weeks approximately 30-35 hours per week
- Question; how would you account for your time committed?

- Submit a time sheet detailing time spent on the show.

2nd Ed Dingedline

Discussion; See Executive Notes

Discussion with Theresa

- Theresa feels there is a difference between a person and a product.
- Still approvals needed for spending over 'x' amount
 - We can discuss but, it would be a true cost.
- As a member of the board would you charge for coming to the board meetings?
 - NO; it would be in-direct expense and would not be billed.
- Phrase; 'not to include duties as a board member' may be included into the RFP
- Cost for travel will just be for fuel not fuel and mileage.
- Do you anticipate any charges over and beyond what is not listed?
 - I could not think of anything as I was going over my notes from last year
- There will always be personalities who have issues but, this RFP was open and anyone could have submitted an RFP.
- Theresa will abstain or step out during a vote concerning the Vendor Show
- This is a one event contract
 - Always have option to terminate contract or not renew the following year
- This is written as a contract.
- There will be no additional charge for services or duties as a board member and this contract for CSPTA 2012 Vendor Show is a separate activity.

Call for the question

Kanoe Cockett Amended Motion is to accept RFP contract as submitted by Theresa Anderson as amended with the additional sentence; "There will be no additional charge for services or duties as a CSPTA board member and this contract is for CSPTA 2012 Vendor Show and is a separate activity."

2nd Ed Dingedline

Motion carried unanimously

Website

- President would like to see Cece Catherwood attend board meetings on regular basis to answer website questions.
 - Registration is a concern
 - Form could not be printed from the website for registration.
 - A better way to register must be made
 - The very least clarification of the website process
 - The website is not as easy to use as the board was lead to believe
 - The 'Links' is still not operating as it should
 - This why Cece must be here as she is the one who knows and understands the system
 - Inform Cece to remind members CSPTA is on Face Book
 - CSPTA must keep numbers of 'likes' at or above 50 by February 2012 or the site will go away at that time.
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Committee Report

- Tech committee
- Monster Bus
 - Bus decals are obsolete
 - Adams 12 will work on the MB over the Winter Break
 - Remove decals and update

- AD12 will do an inventory of items
 - Bar coding systems and start cleaning efforts
 - Clean it up
 - Make certain it is in good working order
- Douglas County was to have done an inventory.
 - It is believed items were counted on the bus
 - Some of the awnings are in need of repair
- Re-imbursement will be done according to the CSPTA requirements
- The Fleet Service reference manual is one of the 2012 goals
 - If reference books are sold whether CD or hardcopy – will these updates be redistributed?
 - Every 5 years updates are made and distributed
 - Updates are placed on the CSPTA website
 - Manual is already on the CDE website
- Time again to revise CDE minimum standards
- Consider changing CDE workshop to Denver area
- Change class schedule
 - Have 2 8-hour days of training sessions and have rodeo contest on Friday
 - Suggestion have rodeo (AFTER the workshop) on Friday
- 3rd party and first time tester classes offered by committee throughout the state
- Currently looking for a new co-chair & 19th at Adams 12 Five Star Schools
 - Registration Fee is \$25.00
 - Hydrotex is very interested in getting involved in Colorado
 - Limit is 50 people
 - Presently have 31 registered
- Discussion regarding CSPTA conducting training/testing classes on the Western Slope on behalf of CDE
 - Is there a way for CDE to make the information known?
 - Will CSPTA pay for all of the expenses for travel to the Western Slope?
 - Can the total amount of expenses be made known prior to the trip so E-board can give a definitive yes or no to the reimbursement?
 - CDE can and will reimburse for training and testing events pertaining to CDE
 - Important to be careful how such events are worded if CDE would be able to reimburse for same.
- NAPT offering many classes on line
- Fleet Committee's goal is to work towards becoming self-funded and be able to send Tech members to America's Best and compete on the National level.
- Bus rodeo was very unorganized
 - Started out with 30 members on the committee
 - Ended up with 3 or 5
 - Some contestants got T-shirts some did not
 - Charges for shirts they did not get
 - Charged for food
- Some thought the bus rodeo was separate from the fleet.
 - Instructions from President were to focus rodeo and not the tech piece.
 - Fleet did all the setup for rodeo in Pueblo
 - Fleet feels they did all the work and had no appreciation

- If the two events (rodeo and tech) are held as a joint event then the co-chairs for each committee must get together and discuss the responsibilities of each committee
 - The sooner the better to ensure rodeo is well planned
 - Desire of the President is to have all the committees post meetings and schedules on the CSPTA website.
 - Posting has proven to be a challenge and frustrating
 - It is the desire of the President to repair some of the 'bridges' of hurt feelings and frustration the Fleet Tech Committee has with CSPTA
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Miscellaneous Topics

- Discussion of Jim Dale funds being used to attend conferences
 - Discussion of individual professional growth and the contribution to the growth and improvement of general membership.
 - How will the funds for request be used to benefit the general memberships
 - Teaching at CDE does not benefit CSPTA it benefits CDE in fulfilling its requirements.
 - December 21st Theresa will offer SPED 101 for \$20.00
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Motion to adjourn meeting Kanoe Cockett

2nd Greg Jackson

Meeting adjourned 1:45 PM